

2012-2014 IACEE ("New") Council Meeting Minutes Saturday, 19 May 2012 - 15:00 - 18:00 Nexus Building, Centro de Formacion Permanente, Universitat Politecnica de Valencia Valencia, SPAIN

## 1. <u>Welcome & Introductions, Verification of Quorum</u>

President Nelson Baker officially welcomed Soma Chakrabarti, Paul Marca, and Jorge Rojas to the Council and opened the Council Meeting at 1:50 PM. Seventeen of the twenty members of the new 2012-2014 Council were present: Nelson Baker Kirsti Miettinen Ed Borbelv Patricio Montesinos Frank Burris Phil O'Leary Soma Chakrabarti Jorge Rojas Feng Aihua Kim Scalzo Pat Hall Katriina Schrey-Niemenmaa Mervyn Jones Alfredo Soeiro Linda Krute Zhang Guoging Paul Marca

### 2. Apologies for Absence

Sue Bray was unable to participate in either the WCCEE or the Council Meetings in Valencia. Louk Fennis and Wim Van Petegem both had to leave Valencia this morning. Louk was able to join this meeting via Skype from home in late afternoon.

### 3. Approval of Agenda

**MOTION:** Linda Krute offered a motion to approve the Agenda as distributed; Phil O'Leary seconded the motion. The motion was approved.

### 4. Executive Committee Elections

4.1 Four Vice Presidents

Nelson Baker recommended that Council re-elect the four Vice Presidents from the previous term: Linda Krute, Kim Scalzo, Wim Van Petegem, and Zhang Guoqing. <u>MOTION:</u> Mervyn Jones moved and Kim Scalzo seconded that Nelson's recommendations be approved and elected to the Executive Committee. The motion was approved.

#### 4.2 <u>First Vice President (from among the four in 4.1)</u> Nelson recommended that Kim Scalzo be elected to continue as First Vice President. <u>MOTION:</u> Kati Schrey moved approval and election of Kim Scalzo as First VP; Alfredo Soeiro seconded. The motion was approved.

### 5. Appointment of Secretary General for 2012-2014 Biennium

Nelson Baker and Wim Van Petegem will craft a job description for the Secretary General. <u>MOTION:</u> Pat Hall moved that Frank Burris be hired as Secretary General for the 2012-2014 biennium, with the caveat of the action taken in Item 12.3 of the Minutes of the 16 May Council Meeting. Alfredo Soeiro seconded the motion. The motion was approved.

# 6. <u>Headquarters Location Beyond 2012</u>

- 6.1 Existing Georgia Tech Agreement Expires 31 December 2012
  - Kim Scalzo noted that the Strategic Plan has some steps for evaluating the Headquarters location. Nelson indicated that he is happy to extend the Headquarters residence at Georgia Tech for two years until 31 December 2014. <u>MOTION:</u> Ed Borbely moved the extension of the term of Headquarters at Georgia Tech to 31 December 2014, pending an evaluation of the partnership between IACEE & GT per the actions outlined in the Strategic Plan. Phil O'Leary seconded the motion. The motion was approved.

## 7. <u>Review of 13<sup>th</sup> WCCEE Successes, Failures, Opportunities</u>

Patricio Montesinos shared some of the early results from this week's 13<sup>th</sup> WCCEE in Valencia.

~  $\in 60,000$  income, 115 participants. ~ 7 in each Workshop. Patricio will send data to the Council from his summary at today's closing session.

Nelson has had some feedback regarding the desirability of panels, rather than papers.

Patricio thoughts: Need Workshops for senior managers. Need special fee for retired people.

Kim suggested putting links on the website to the recorded sessions. A lengthy discussion ensued about what to do with the recorded sessions of the WCCEE. <u>MOTION:</u> Linda Krute moved that all videos be put behind a login for a limited time (say, 6 months) and have the session chairs mark up a list of the sessions they would recommend as most beneficial to prospective viewers for streaming from the website. Phil O'Leary seconded the motion. The motion was approved. Nelson: A survey of the conference attendees will be sent out in the coming week. Nelson extended a "huge thanks" for a job well done to Patricio Montesinos and the UPV staff in delivering the WCCEE.

## 8. Lessons for 14<sup>th</sup> WCCEE & Preliminary Planning for 2014

A small group met yesterday afternoon to begin the planning for the 14<sup>th</sup> WCCEE at Stanford University. Paul Marca thinks we could easily draw 100 participants from China to Stanford. Paul showed a preliminary list of responsibilities for the 2014 WCCEE, with an eye toward developing a strong Conference Planning Committee (CPC) that meets regularly.

### 9. <u>Council Structure & Assignments for 2012-2014 - Nelson Baker</u>

Nelson views success as having a lot more people than just Council actively doing things. He asked the Council to go around the room, with each Council member sharing their passions for areas in which to concentrate their work during the next two years. He will use our responses to aid in the formulation of work assignments for the new Council in the new biennium:

Jones: accrediting providers of CEE;

<u>O'Leary</u>: ways that we can advance the scholarship in CEE; how to relate corporate organizations to the university;

<u>Burris</u>: ensuring sustainability and growth of IACEE; passionate about avoiding any more "near death" situations for IACEE;

Chakrabarti: member engagement via the Special Interest groups (SIGs);

<u>Marca</u>: would like to see professionalizing the field: giving back;

<u>Scalzo</u>: facilitate ongoing communication and collaboration among members and ensure their professional development;

Fennis: passion is maintaining and improving the website;

Baker: advocacy for mentorship in CEE and succession planning;

<u>Schrey</u>: passion is to learn from CEE for her own development;

<u>Soeiro</u>: IACEE Quality Program and university/industry collaboration;

<u>Zhang</u>: broaden the global participation in IACEE; broaden participation of industry in IACEE.

<u>Feng</u>: development of new members, especially among industry; promote cooperation between industry and education;

<u>Hall</u>: passion is partnerships between university/industry; like development such as the CEE manager training project.

<u>Krute</u>: scholarship; personal connection with new members; CE Manager training; <u>Miettinen</u>: focus on customer;

Rojas: interacting with industry;

Montesinos: research in CEE; technological tools; fundraising activities.

### 10. <u>Review of Strategic Goals for New Biennium - Nelson Baker</u>

Nelson is seeking to revisit the Strategic Plan. He asked that all provide status updates for their areas of responsibility in the Strategic Plan. Nelson asked for these status updates to be sent to him and to Frank by the end of July 2012.

### 11. Future WCCEE Sites - 2016 and Beyond - Frank Burris

11.1 Partnering with Other Organizations? , Which?

Nelson mentioned CAEL.org as an organization linking learning and work.

11.2 2016 WCCEE site:

Japan and Indonesia were mentioned as possible WCCEE sites for 2016 based on interactions at this conference.

### 11.3 Other Meeting Sites

The Fall 2012 Executive Committee meeting will NOT be held in Buenos Aires since it seems that we cannot assemble a quorum there. Nelson will send out a calendaring item to determine dates for a discussion of this site. 12-13 November in Porto, Portugal was mentioned as a possible site in conjunction with EURACE.

Given the earlier decision not to try for a Council meeting in Australia, a 2013 Council Meeting site is also to be determined. Atlanta? Stanford? Jorge Rojas volunteered Bogota. Feng Aihua invited us to the Baosteel campus at Jiangsu, 106 km from Shanghai Pudong Airport. The EC needs to turn its attention first to a site for its Fall meeting and then take up the location of the 2013 Council meeting.

# 12. Other Business

- 12.1 It was clarified that IFEES/GEDC will be out of ASEE in mid-June of this year.
- 12.2 Frank promised a revised Council Roster within a day or two and asked the Council to respond with any corrections in a timely manner.
- 12.3 Frank reminded all that now is the time (before we forget) to make a list of potential 2014 Council candidates that we may have met at this conference. Please send your recommendations to Mervyn and Frank ASAP.
- 12.4 All of our earlier discussions of an award to honor John Klus need to be revived and moved forward as soon as possible.

## 13. Adjournment

The Council Meeting was adjourned at 5:25 PM